

**APPENDIX II**

**EAST AYRSHIRE COUNCIL**

**RECRUITMENT SUB-COMMITTEE OF THE  
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 11 JUNE 1997 AT 1130 HRS  
IN MEETING ROOM 1, COUNCIL HEADQUARTERS,  
LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Jimmy Boyd, Drew McIntyre, Jane Darnbrough, Kathleen Hall and David Sneller.

**ATTENDING:** David Montgomery, Chief Executive; Iain McLachlan, Director of Personnel Services; and Julie Armstrong, Senior Administrative Officer.

**CHAIR:** Councillor Boyd was unanimously appointed and took the Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph I of Schedule 7A of the Act.

**POST OF DEPUTE DIRECTOR OF SOCIAL WORK (COMMUNITY CARE)**

2. There was submitted a report dated 10 June 1997 (circulated) by the Director of Personnel Services on the 18 applications which had been received for the post together with the following documentation, viz:-
  - (i) copy of advertisement for post of Depute Director of Social Work (Community Care);
  - (ii) copy of job description;
  - (iii) copy of person specification;
  - (iv) synopsis of the applicants; and
  - (v) copy of Part B of the applications received.

An amended copy of the job advertisement for the post was also circulated.

It was agreed:

- (i) to invite for interview applicant Nos 6, 9,11,15,16,17 and I 8
- (ii) that the interviews be held in the Meeting Room, Council Headquarters, London Road, Kilmarnock on Wednesday 18 June 1997 commencing at 0900 hrs for 0930 hrs; and
- (iii) that arrangements for the interviews along with questions to be asked at the interview stage, nature and topic of the preliminary task to be undertaken and the topic for the presentation be remitted to the Director of Personnel Services in consultation with the Chair and the Director of Social Work.

The meeting terminated at 1200 hrs.